



Pre-Construction Services, Inc.

P.O. Box 186

Vacherie, LA 70090

Telephone: (985) 447-4913

Fax: (985) 447-4913

E-Mail: pcsthibodaux@bellsouth.net

SUBJECT: JOB TITLE
PROJECT NO.
ENGINEERING CO.

Dear Resident,

This letter will serve as notice to **CONTRACTOR'S NAME** of the "INABILITY" by Pre-Construction Services, Inc. to conduct the **FREE** video survey of existing damage to the property located at:

Address

The following reason(s) are listed:

_____ Resident refused the entire survey on _____ by phone [] or in person []

_____ Resident refused [] interior [] exterior survey of photos.

_____ Resident refused [] interior [] exterior survey of video.

_____ Resident refused survey until notifying landlord/spouse.

_____ No answer after _____ or more attempts
First attempt: Date _____
Time _____

_____ Residence appears vacant.
Second attempt: Date _____
Time _____

_____ Resident failed to keep appointment.
Third attempt: Date _____
Time _____

_____ Resident refused to [] give name [] sign form.

_____ Resident sent refusal by [] U.S. Postal Service or [] e-mail.

Please call Pre-Construction Services, Inc. at (985) 447-4913 if the status changes and it is decided that a survey is desired. An appointment to meet your schedule can be arranged.

Resident's Name (print)

Resident's Signature

Pre-Construction (name)

Date and Time

Comments: _____
